

DISCIPLINE: Office Productivity Suites

Discipline Roadmap for: Office Productivity Suites

Current	2 Years	5 Years	
Baseline Environment Office 97 Standard/Professional Office 2000 Standard/Professional Office XP Standard/Professional WordPerfect Office Lotus SmartSuite Star Office Legacy Word Processing/ Spreadsheet/Presentation Packages	Tactical Deployment Office XP Standard/Professional Office 2003 Standard/Professional	Strategic Direction Market Watch	
		Shared	Agency ✓
Retirement Targets Legacy Packages Suites Incompatible with Standard OS	Mainstream Platforms Office 2000/Office XP/Office 2003		
Containment Targets WordPerfect Office/Lotus SmartSuite/Star Office/Office 97 and earlier		Emerging Platforms	
Implications and Dependencies Future availability of vendor support may dictate moving some packages from “containment” to “retirement” status. Backward compatibility and ability to read older formats are critical. Office 2000 is not recommended for tactical deployment at this time due to Microsoft’s announced support lifecycle for this product.			
Roadmap Notes – Standard to be reviewed semi annually after adoption by AOC.			

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■ Discipline Boundaries:

- ☐ Office productivity suites for general use.

■ Migration Considerations:

- ☐ Hardware and operating system may need to be upgraded to standards before migration.
- ☐ Documents/spreadsheets/etc. with extensive internal programming may require revision as part of the migration process.

■ Exception Considerations:

- ☐ Users heavily involved with programming or end-user support may require Developer versions of standard suites and/or non-supported packages.

■ Miscellaneous Notes:

- ☐ None

■ Date Last Updated:

- ☐ April 28, 2004

■ Next Review Date:

- ☐ October 2004